

CS-20-211

CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT TRACKING NO.
CM2420-A2**

CONTRACTOR INFORMATION

Name: England-Thims & Miller, Inc
Address: 14775 Old St. Augustine Road Jacksonville FL 32258
City State Zip

Contractor's Administrator Name: Buckley K. Williams Title: Executive Vice President

Tel#: (904) 265-3165 Fax: _____ Email: WilliamsB@etminc.com

CONTRACT INFORMATION

Contract Name: Agreement for Professional Services Contract Value: Varies by Work Auth.

Brief Description: Amendment No. 2 to the Agreement for Professional Services (CEI Services)

Contract Dates : From: 6/12/20 to: 6/11/21 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other _____

If Processing an Amendment:

Contract #: CM2420 Increase Amount of Existing Contract: No Change

New Contract Dates: 06/12/2021 to 06/11/2022 TOTAL OR AMENDMENT AMOUNT: Varies by Work Auth.

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | |
|--|--------------------------|--|
| 1. <u>Robert Companion</u>
Department Head Signature | <u>5/19/2021</u>
Date | <u>Engineering Services</u>
Submitting Department |
| 2. <u>[Signature]</u>
Procurement | <u>5/20/2021</u>
Date | <u>Varies by Work Authorization</u>
Funding Source/Acct # |
| 3. <u>Megan Diehl</u>
Office of Management & Budget | <u>5/21/2021</u>
Date | |
| 4. <u>Michael S. Mullin</u>
County Attorney/Contract Management | <u>5/24/2021</u>
Date | |

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

Taco E. Pope AICP 5/24/2021
Taco Pope Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Procurement
- Office of Management & Budget
- County Attorney/Contract Management
- Clerk Finance

**AMENDMENT NO. 2 TO THE AGREEMENT FOR PROFESSIONAL
SERVICES**

THIS AMENDMENT entered into this 25th day of
May _____, 2021 by and between the **BOARD OF COUNTY
COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision
of the State of Florida**, hereinafter referred to as "County" and
ENGLAND-THIMS & MILLER, INC., a Florida Profit Corporation,
whose principle office address is located at 14775 Old St.
Augustine Road, Jacksonville, FL 32258 hereinafter referred to
as "Consultant".

WHEREAS, on June 12, 2017, the County and the Consultant
entered into the *Agreement for Professional Services* for
Construction Engineering Inspection (CEI) services; and

WHEREAS, the Agreement provided for an initial performance
period of three (3) years beginning June 12, 2017 and ending
June 11, 2020, with an option to extend upon mutual agreement
between the Consultant and the County; and

WHEREAS, the parties amended the Agreement extending the
performance period for a one (1) year period, beginning June 12,
2020 and ending June 11, 2021; and

WHEREAS, the parties desire to amend the Agreement
extending the performance period for an additional one (1) year
period, beginning June 12, 2021 and ending June 11, 2022.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Article 4 of the Agreement dated June 12, 2017, the performance period is hereby extended for an additional one (1) year beginning June 12, 2021 and ending June 11, 2022.
2. All other provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**

Taco E. Pope AICP
 Taco E. Pope, AICP, County Manager
 Its: Designee
 Date: 5/24/2021

England-Thims & Miller, Inc.

Buckley K. Williams
 By: Buckley K. Williams
 Its: Executive Vice President
 Date: 5/25/2021

Certificate Of Completion

Envelope Id: F80F315365F94C2DB5215E1DC8351542	Status: Completed
Subject: Please DocuSign: CM2420-A2.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 7
Certificate Pages: 7	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Amber Carter
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	acarter@nassaucountyfl.com
	IP Address: 50.238.237.26

Record Tracking

Status: Original	Holder: Amber Carter	Location: DocuSign
5/19/2021 6:26:09 PM	acarter@nassaucountyfl.com	

Signer Events

Signature	Timestamp
<p>Robert Companion RCompanion@nassaucountyfl.com County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 76.229.217.212 Signed using mobile</p>	<p>Sent: 5/19/2021 6:30:38 PM Viewed: 5/19/2021 6:32:59 PM Signed: 5/19/2021 6:33:09 PM</p>

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

<p>Brian Simmons bsimmons@nassaucountyfl.com Procurement Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 50.238.237.26</p>	<p>Sent: 5/19/2021 6:33:11 PM Viewed: 5/20/2021 7:36:10 AM Signed: 5/20/2021 7:36:15 AM</p>
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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

<p>Megan Diehl mdiehl@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 5/20/2021 7:36:17 AM Viewed: 5/21/2021 5:16:12 PM Signed: 5/21/2021 5:16:18 PM</p>
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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

<p>Michael S. Mullin mmullin@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 5/21/2021 5:16:22 PM Viewed: 5/24/2021 5:22:04 PM Signed: 5/24/2021 5:22:11 PM</p>
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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Taco E. Pope, AICP</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 5/24/2021 5:22:13 PM Viewed: 5/24/2021 7:47:02 PM Signed: 5/24/2021 7:47:16 PM</p>
<p>Buckley K. Williams williamsb@etminc.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 5/24/2021 11:50:38 PM ID: 814ec611-9df0-4c5c-ba0b-67db89ea2a1f</p>	<p><i>Buckley K. Williams</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.229.118.75</p>	<p>Sent: 5/24/2021 7:47:19 PM Viewed: 5/24/2021 11:50:38 PM Signed: 5/25/2021 10:44:19 AM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Amber Carter acarter@nassaucountyfl.com Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>COPIED</p>	<p>Sent: 5/25/2021 10:44:24 AM</p>
<p>Robert Companion RCompanion@nassaucountyfl.com County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>COPIED</p>	<p>Sent: 5/25/2021 10:44:25 AM</p>
<p>Shelley Caldwell scaldwell@nassaucountyfl.com Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>COPIED</p>	<p>Sent: 5/25/2021 10:44:28 AM</p>

Carbon Copy Events	Status	Timestamp
<p>Buckley K. Williams WilliamsB@etminc.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 5/24/2021 11:50:38 PM ID: 814ec611-9df0-4c5c-ba0b-67db89ea2a1f</p>	COPIED	Sent: 5/25/2021 10:44:31 AM
<p>Brenda Linville blinville@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 10:44:34 AM
<p>Heather Nazworth hnazworth@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 10:44:37 AM
<p>Melissa Lucey mlucey@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 10:44:40 AM
<p>Peggy Snyder psnyder@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 10:44:43 AM
<p>Tina Barnett tbarnett@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 10:44:46 AM
<p>Jennifer Marlatt jmarlatt@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 10:44:49 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/19/2021 6:30:38 PM
Certified Delivered	Security Checked	5/24/2021 11:50:38 PM
Signing Complete	Security Checked	5/25/2021 10:44:19 AM
Completed	Security Checked	5/25/2021 10:44:49 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.